

#### **XIV. PECULIARITIES OF ADMISSION OF FOREIGNERS AND STATELESS PERSONS TO EDUCATION IN IZMAIL STATE UNIVERSITY OF HUMANITIES (ISUH)**

14.1. Admission to higher education institutions of foreigners and stateless persons is carried out in accordance with the Laws of Ukraine "On Higher Education", "On the legal status of foreigners and stateless persons", "On Ukrainians abroad", "On refugees and persons in need of additional or temporary protection", "On the establishment of additional legal and social guarantees for citizens of the Republic of Poland located on the territory of Ukraine", by the Resolution No. 729 of the Cabinet of Ministers of Ukraine dated September 12, 2018 "Issues of obtaining higher education by certain categories of persons", by order of the Ministry of Education and Science of Ukraine dated November 1, 2013 No. 1541 "Some issues of recruitment organization and training (internship) of foreigners and persons without citizenship", registered with the Ministry of Justice of Ukraine on November 25, 2013 under No. 2004/24536, by order of the Ministry of Education and Science of Ukraine dated December 02, 2019 No. 1498 "On Approval of the Procedure for Establishing Quotas for Higher Education by foreigners and stateless persons within the scope of the state order in accordance with international treaties of Ukraine", registered with the Ministry of Justice of Ukraine on February 10, 2020 under No. 153/34436.

Citizens of the Russian Federation and the Republic of Belarus, who do not have a certificate of permanent residence (time hours) in Ukraine, are accepted for training with the individual permission of the Ministry of Education and Science of Ukraine.

14.2. Foreigners and stateless persons (hereinafter - foreigners) may obtain higher education at the expense of individuals and/or legal entities, unless otherwise provided by international treaties of Ukraine, the binding consent of which has been granted by the Verkhovna Rada of Ukraine, and by legislation or agreements between institutions of higher education on international academic mobility.

Admission of foreigners and stateless persons, in particular, Ukrainians living abroad, who permanently reside in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons in need of additional protection, to places of state order is carried out in accordance with clause 6 of section III of the Procedure and clause 3.6 of the Admission Rules. Admission of other categories of foreigners to ISUH for training in places of state order is carried out within the limits of quotas for foreigners.

Foreigners are admitted to higher education **for accredited educational programs**. ISUH can also accept foreigners to study in the programs of the preparatory faculty (subdivision), to study the state language and/or the language

of instruction, as well as to obtain postgraduate education, advanced training, and internships.

14.3. Admission of foreigners to study can be carried out face-to-face and/or remotely.

The validity period of an invitation to study is no more than 1(one) year from the date of its registration in the Automated System "Electronic Journal" of a state enterprise, authorized by the Ministry of Education and Science of Ukraine.

Foreigners who have received an invitation to study, registered in the Automated System "Electronic Journal" of a state-owned enterprise authorized by the Ministry of Education and Science of Ukraine, have received a set of information and consulting support services, and have received a visa to enter Ukraine can participate in remote admission for the purpose of study (except for citizens of visa-free entry countries), or have completed the procedure of legalization of education documents in the country of their issuance: (legalization was carried out in the Ministry of Foreign Affairs (MFA) of the country that issued the education document; legalization was carried out in the consular department of a diplomatic institution of Ukraine abroad (consular legalization or apostille)).

In order to organize the remote recruitment of foreign citizens for higher education study, the educational institution concludes an agreement with a partner organization that is a resident of the country of origin of the entrants. The subject of the agreement is the provision of services for personal identification, verification of original documents of entrants, organization of reception of entrants' applications in electronic form, provision of premises and technical means for conducting consultations and entrance tests by a higher education institution in a remote format.

The conclusion of agreements by educational institutions of Ukraine is possible with organizations that meet the following requirements:

- compliance of the area of the premises for remote submission of documents, consultations and entrance tests to the established norms of quarantine restrictions in the country where recruitment is carried out;

- provision of entrants with means of personal protection;

- ensuring the procedure of identification of entrants using facial recognition technologies, which includes checking personal data (surname, patronymic (if available)), biometric data and their verification;

- ensuring compliance with the requirements of academic integrity during the entrance exam for foreigners;

- provision of a place to store telephones, tablet computers and other electronic devices of entrants seized during the entrance examination;

- provision of a suppression device for cellular and Internet networks;

provision of video surveillance around the perimeter of the audience in which the entrance exam for foreigners takes place by installing at least two video cameras;

provision of technical equipment for video communication with the examination committee of the educational establishment in real time (computer, video camera, microphone, TV or projector with a screen);

presence of at least two employees in the auditorium to monitor compliance with the requirements of academic integrity and technical support during the entrance exam for foreigners;

provision of all applicants with individual computers with connection to the online platform of the establishment through which the entrance exam for foreigners will be held;

provision of consultations and training before the entrance exam for foreigners in order to get acquainted with the rules of its preparation in remote form and the use of an online platform;

provision of video recording of the entrance exam, transfer of video material to an educational establishment through the online platform, storage of information and video materials after an entrance exam for foreigners for five years in a partner organization.

**In the case of remote admission, a foreigner sends legalized and notarized copies of documents on previous education** to the educational establishment by post. When crossing the state border of Ukraine for the first time and upon arrival at the educational establishment, the foreigner hands over the original documents in person.

14.4. Admission of entrants from among foreigners to study at the expense of individuals and/or legal entities can be carried out by Izmail State University of Humanities (ISUH):

1) twice a year, within the terms specified by the Admission Rules, for obtaining junior bachelor's, bachelor's, and master's degrees;

2) during the year for postgraduate studies at the preparatory department (faculty).

The institution of higher education calculates the points / grades of the applicant on the basis of the document on the previous level of education and sets the minimum value for admission of the number of points/grades in general subjects from which the entrance exam for foreigners is held.

Admission of foreigners to study at the appropriate level of higher education is carried out on the basis of a document on the previously obtained level of education, based on the results of entrance examinations for foreigners in certain subjects and language of study and on the basis of academic rights to continue

studying, provided by the document on the level of education obtained in the country of its origin, and taking into account the points of success that give the right to continue education at the next level of higher education in accordance with the legislation of the country that issued the document on the obtained degree (level) of education.

14.5. All categories of foreigners enrolled in studies are enrolled in institutions of higher education on the basis of enrollment orders. Confirmation of the fact of training can be a certificate formed in the Unified State Electronic Database on Education (USEBE).

14.6. ISUH requirements on the conformity of applicants from among foreigners who arrived in Ukraine for study, Rules of Admission and Procedure, as well as the deadlines for accepting applications and documents, conducting an entrance examination for foreigners and enrollment are indicated in the Admission Rules and are published on the official ISUH website.

To consider the possibility of studying, a foreign citizen sends by e-mail or fax: an application form, to which a copy of the passport, copy of the document on educational (educational and qualification level) with an appendix and a brief autobiography are attached.

After clarifying the compliance of the submitted documents with the regulatory requirements, the Admissions Committee decides on issuing an invitation to study to a foreign citizen, which is the basis for obtaining an entry visa to Ukraine.

Upon arrival in Ukraine, a foreign citizen personally submits the following documents to the Admissions Committee:

- application form (in Ukrainian);
- document (original and its copy) about the previously acquired educational (educational and qualification) level, on the basis of which the admission is made;
- the original and a copy of the appendix to the document on the previously obtained educational (educational and qualification) level, on the basis of which the admission is made;
- academic certificate issued by a foreign/Ukrainian educational institution (in case of transfer and/or renewal of studies, starting from the second year, an academic certificate is attached);
- the original and a copy of a document that contains information about the content of the curriculum according to the previous degree (level) of higher education, received credits, duration of study and success in academic disciplines when entering to obtain Master's degree;

certificate of completion of preparatory Ukrainian language courses for foreigners and stateless persons;

- a copy of a foreigner's passport or a document certifying a stateless person;
- medical insurance policy, unless otherwise provided by international treaties of Ukraine;

four 30 x 40 mm photos;  
a copy of the identity card of a foreign Ukrainian (if available).

The specified documents in paragraphs three-seven must be translated into Ukrainian with notarization of the translation and certified in the country of issue in the manner that is officially used in this country for such certification, and legalized by the relevant foreign diplomatic institution of Ukraine, unless other is not provided by international treaties of Ukraine.

Admission to ISUH of foreigners who enter to study **for a bachelor's degree** is carried out according to the results of entrance exams in three subjects, in accordance with **Appendix 9** of these rules, taking into account the points/marks of the applicant on the basis of a document on the previous level of Education. The entrance exam is conducted according to external independent assessment programs in relevant subjects. The results of entrance exams are evaluated on a scale from 100 to 200 points in each subject. Persons whose level of knowledge in competitive subjects is assessed not lower than that established in **Appendix 9** to these rules are allowed to participate in the competitive selection. Entrance exams are held according to the schedule approved and made public by the Admissions committee before the start of accepting documents.

The results of external assessment of academic achievements of graduates of educational institutions of the general secondary education system, confirmed by the relevant certificates of external independent assessment, are counted as the results of entrance exams, with the number of points not lower than the minimum level for admission to participate in the competitive selection established in **Appendix 9** to these rules.

Enrollment in the University for study at the expense of individuals and/or legal entities is carried out on the basis of the recommendations of the Admissions committee based on the results of entrance tests.

Admission to ISUH of foreigners who have received a Bachelor's, Master's or educational qualification level of a specialist of the corresponding specialization to study **for a master's degree** is carried out on the results of the entrance exam in the specialty and a foreign language (for specialties of fields of knowledge 05 «Social and Behavioral Sciences», 07 «Management and Administration») or an entrance exam in the specialty (for other specialties). Entrance exams in the specialty are conducted according to the programs of professional tests in the relevant specialties approved by the chairman of the Admissions committee. The results of entrance exams in the specialty are evaluated on a scale determined by the program of the subject.

Entrance tests are carried out according to the schedule, which is approved and published by the Admissions committee before the start of accepting

documents. Enrollment is based on the recommendations of the Admissions committee based on the results of entrance tests.

Acceptance of applications and documents, entrance tests conducted by ISHU, competitive selection and enrollment in full-time and part-time education for foreigners and stateless persons for obtaining an **educational degree of junior Bachelor, Bachelor, Master** is carried out in the following terms:

<b>Entrance campaign stages</b>	Session I	Session II
<b><u>Start of acceptance</u></b> of entrants' applications and documents	June 01	September 12
<b><u>End of acceptance</u></b> of entrants' applications and documents	August 31	December 04
<b><u>Conducting professional entrance tests</u></b>	from June 13 to September 05	from September 19 to December 11
<b><u>Enrollment</u></b> of applicants for training at the expense of individuals and legal entities	from June 20 to September 11	from September 26 to December 29

14.7. Foreigners who are granted state scholarships under international agreements, national programs, and other international obligations of Ukraine are accepted to study within the established quotas for foreigners on the basis of the directions of the Ministry of education and science of Ukraine.

14.8. Foreigners arriving in Ukraine to participate in academic mobility programs or to obtain higher education under the educational programs agreed between Ukrainian and foreign institutions of higher education are accepted for training, taking into account the contractual obligations of the relevant institutions of higher education.

14.9. Foreigners and stateless persons, in particular foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons, who need additional protection, have the right to receive higher education on an equal basis with citizens of Ukraine, in particular at the expense of the state or local budget, with exceptions established by the Constitution of Ukraine, laws of Ukraine or international treaties, the consent to be bound which was granted by the Verkhovna Rada of Ukraine.

Foreign Ukrainians, whose status is certified by the certificate of a foreign Ukrainian (except for persons permanently residing in Ukraine), can be enrolled in training under the state order within the established quotas for foreigners on the entrance exam for foreigners in the subjects provided for by the Admission rules.